1. CALL TO ORDER AND FLAG SALUTE:

Chair Skei called the meeting to order at 6:00 p.m. and led the Flag Salute in the Board Room, 2100 Thousand Oaks Boulevard, Thousand Oaks, California.

2. ROLL CALL:

Vice Chair Huffer, Director Jones, Director Nickles, and Chair Skei present. Absent: Director Bill-de la Peña.

Also present were: CRPD General Manager Friedl, Deputy City Manager Rogers, Assistant City Attorney Liberman, COSCA Administrator Stark, COSCA Analyst Huber, and Recording Secretary Goar.

3. PUBLIC COMMENTS:


Written Statements: None.

4. PRESENTATIONS AND ANNOUNCEMENTS:

A. Deputy City Manager/Human Resources Director Rogers introduced the new COSCA Administrator, Brian Stark.

B. CRPD General Manager Friedl announced Agenda Item 6D would not be heard this evening as all Board members were not present.

5. CONSENT CALENDAR:

A. Approval of Minutes of May 8, 2019 Meeting

Motion by Vice Chair Huffer to approve the Minutes of the May 8, 2019 meeting carried 4-0 by the following vote: Ayes – Huffer, Jones, Nickles, and Skei; Noes – None; Abstain – None; Absent – Bill-de la Peña.
B. Approval of Minutes of August 23, 2019 Special Meeting

Motion by Vice Chair Huffer to approve the Minutes of the May 8, 2019 meeting carried 4-0 by the following vote: Ayes – Huffer, Jones, Nickles, and Skei; Noes – None; Abstain – None; Absent – Bill-de la Peña.

6. **ACTION ITEMS:**

A. COSCA Administrator Stark presented Amendment to COSCA Conflict of Interest Code.

Speaker/Written Statement Cards: None.

Motion by Director Jones to approve staff recommendation to approve Resolution No. 2019-02, carried 4-0 by the following vote: Ayes – Huffer, Jones, Nickles and Skei; Noes – None; Absent – Bill-de la Peña.

B. Assistant City Attorney Liberman presented the Amendment to COSCA Ordinance – Chapter 2, Section 214 Camping. In response to Director Nickles questions about the specific changes, Assistant City Attorney Liberman stated the only changes being made are the addition of the word “sleep” in Section 214(a), and “72 hours” replaces “7 days” in Section 214(d).1.

CRPD General Manager Friedl responded to Director Huffer’s questions with regard to camping, stating Wildwood Mesa is owned by COSCA; Wildwood Canyon is owned by CRPD and there are several instances where CRPD allows camping as part of staffed, registered programs in the Canyon.

Speaker/Written Statement Cards: None.

Motion by Vice Chair Huffer to approve staff recommendation to read the Ordinance in title only, further reading be waived, carried 4-0 by the following vote: Ayes – Huffer, Jones, Nickles, and Skei; Noes – None; Absent – Bill-de la Peña.

C. COSCA Analyst Huber presented Authorization to Accept 4.46 Acre Parcel in Mt. Clef Ridge Open Space (1,000 feet North of Campus Drive/Briar Bluff Circle) and 1.96 Acre Parcel in Conejo Ridge Open Space (0.25 mile Northwest of Willow Lane/Ventura Freeway) from City of Thousand Oaks.

COSCA Administrator Stark responded to Board members’ questions, noting a global review of land transactions is taking place, and more of these items will be brought forward in the future.

Speaker/Written Statement Cards: None.
Motion by Director Nickles for authorization to accept the 4.46 acre parcel and the 1.96 acre parcel from City of Thousand Oaks, carried 4-0 by the following vote: Ayes - Huffer, Jones, Nickles and Skei; Noes - None; Absent - Bill-de la Peña.

D. *Selection of Public Member of the COSCA Board of Directors – Postponed.

7. INFORMATIONAL ITEMS:

A. COSCA Analyst Huber presented a report on COSCA Volunteer Corps Activity.
   
   Report received.

B. COSCA Analyst Huber presented a summary about the 2019 Conejo Open Space Challenge.
   
   Report received.

C. COSCA Analyst Huber presented a report on Ranger Operations and Maintenance Activities.
   
   Verbal Report provided.

8. COSCA UPDATES: None.

9. BOARDMEMBER COMMENTS:

   The Board welcomed new COSCA Administrator, Brian Stark.

10. REQUESTED CLOSED SESSION: None.

11. ADJOURNMENT: The meeting was adjourned at 6:42 p.m. to the next Regular Meeting on Wednesday, December 4, 2019.

*Indicates item taken out of order.

Rorie Skei, Chairperson