CALL TO ORDER AND FLAG SALUTE:
Chair Skei called the meeting to order at 6:01 p.m. and led the Flag Salute in the Board Room, 2100 Thousand Oaks Boulevard, Thousand Oaks, California.

ROLL CALL:
Director Bill-de la Peña, Vice Chair Huffer, Director Jones, Director Nickles, and Chair Skei present.

Also present were: CRPD General Manager Friedl, Deputy City Manager Rogers, Assistant City Attorney Liberman, COSCA Administrator Stark COSCA Analyst Huber, and Recording Secretary Goor.

PUBLIC COMMENTS:
Written Statements: None

PRESENTATIONS AND ANNOUNCEMENTS:
A. None.

CONSENT CALENDAR:
A. Minutes of September 11, 2019 Meeting.
B. Minutes of October 2, 2019 Special Meeting.
C. Minutes of November 6, 2019 Special Meeting.
D. Ordinance for Second Reading:
   Ordinance Amending COSCA Rules and Regulations – Chapter 2, Section 214 Camping (Introduced 9/11/2019, 4-0) ORD NO. 01-2019.
Motion by Director Huffer to approve the Consent Calendar items as follows: Minutes of the September 11, 2019 Meeting; the October 2, 2019 Special Meeting; and the November 6, 2019 Special Meeting; and to read in title only and adopt Ordinance No. 01-2019; carried 5-0 by the following vote: Ayes – Bill-de la Peña, Huffer, Jones, Nickles, and Skei; Noes – None.

6. ACTION ITEMS:

A. COSCA Analyst Huber requested Authorization to Accept 0.29-Acre Parcel and 0.31-Acre Parcel in Skyline Open Space (0.3 mile Southwest of Willow Lane) from City of Thousand Oaks.

Speaker/Written Statement Cards: None.

Motion by Director Bill-de la Peña to approve staff recommendation which is to authorize the Board Secretary to execute the necessary documents to accept the transfer of a 0.29-acre parcel and a 0.31-acre parcel in the Skyline Open Space area from the City of Thousand Oaks to COSCA, carried 5-0 by the following vote: Ayes – Bill-de la Peña, Huffer, Jones, Nickles, and Skei; Noes – None.

B. COSCA Analyst Huber presented the 2020 COSCA Board of Directors Meeting Schedule.

Speaker/Written Statement Cards: None.

Motion by Director Bill-de la Peña to approve the 2020 COSCA Board of Directors Meeting Schedule, carried 5-0 by the following vote: Ayes – Bill-de la Peña, Huffer, Jones, Nickles, and Skei; Noes – None.

C. COSCA Administrator Stark presented the Selection of Public Member of the COSCA Board of Directors.

Director Nickles, a Candidate Screening Ad Hoc Committee Member, restated the conclusion of the Committee.

Speaker/Written Statement Cards: None

Director Jones recused himself based on prior statements he has made about this topic. Chair Skei abstained as she was the subject of the appointment.

Motion by Director Bill-de la Peña to approve recommendation to nominate Ms. Rorie Skei to serve as the COSCA Public Board Member, carried 3-0 by the following vote: Ayes – Bill-de la Peña, Huffer, and Nickles; Noes – None; Recusals – Jones; Abstentions - Skei.
Chair Skei noted the above action would need to be ratified by the Conejo Recreation and Park District Board of Directors and the Thousand Oaks City Council.

D. COSCA Administrator Stark presented a report on the Selection of a New COSCA Logo.

Speaker/Written Statement Cards: None

Motion by Director Huffer to accept design 1.C. on page 57, and if a badge is utilized, then to accept complimentary design 1.D. on page 58, with the amendment by Director Nickles that the depiction of Lizard Rock be more clearly delineated (on 1.C.), carried 5-0 by the following vote: Ayes – Bill-de la Peña, Huffer, Jones, Nickles, and Skei; Noes – None.

7. INFORMATIONAL ITEMS:

A. COSCA Administrator Stark presented a summary of the 2019 – 2020 COSCA Budget Update and responded to Board questions along with CRPD General Manager Friedl.

Report received.

B. COSCA Analyst Huber presented a report on COSCA Volunteer Corps Activity

Verbal Report provided.

C. COSCA Analyst Huber presented a report on Ranger Operations and Maintenance Activities

Verbal Report provided.

D. CRPD General Manager Friedl stated CRPD will be having its Reorganization Meeting on Thursday, December 5, and complimented the City on their well-run recent Reorganization. He also thanked Assistant City Attorney Liberman, COSCA Administrator Stark, and staff for work on the SCE legal matter.

8. BOARDMEMBER COMMENTS:

Director Bill-de la Peña requested a report back on Mr. Martin’s comments regarding the Adopt an Oak Tree Program.

Director Bill-de la Peña expressed concern with cars on Los Robles Trail at night. Chair Skei recommended that such concerns be shared with CRPD Park Superintendent Kouba. Deputy City Manager Rogers stated that these concerns would be shared with the Thousand Oaks Police Department so that they are aware of the issue, and added that they should be called when that type of activity is observed.
9. **REQUESTED CLOSED SESSION:**

Assistant City Attorney Liberman announced requested Closed Session for Conference with Real Property Negotiators - Properties: APN 676-0-090-110; APN 676-0-090-050; APN 673-0-290-110; APN 673-0-270-040; Agency Negotiators: Brian Stark, COSCA Administrator and Felicia Liberman, COSCA Attorney; Negotiating Parties: Frank and Kelly Akrey, Robert and Patricia Conlee, Socorro Cule, Alicia Oreck; Under Negotiation: Price and Terms; Pursuant to Government Code Section 54956.8. and indicated no announcement was anticipated at the end of Closed Session. The Board entered Closed Session at 6:47 p.m. Closed Session adjourned at 7:10 p.m.

10. **ADJOURNMENT:**

The meeting was adjourned at 6:46 p.m. to the Regular Meeting on Wednesday, February 12, 2020.

Rorie Skei, Chairperson