

**CONEJO OPEN SPACE CONSERVATION AGENCY  
BOARD OF DIRECTORS MEETING**

**May 14, 2008  
Civic Arts Plaza Board Room  
2100 Thousand Oaks Boulevard  
Thousand Oaks, California**

**SUMMARY MINUTES**

1. **CALL TO ORDER AND FLAG SALUTE:** for Regular Meeting at 6:38 p.m.
2. **ROLL CALL:** Chair Skei, Directors Bill-de la Peña and Berger. Director Fox and Vice-Chair Jacobsen were absent.

Also present were:

CRPD General Manager Friedl  
Assistant City Manager Pappas Díaz  
Assistant City Attorney Giles  
Assistant City Attorney Hehir  
Deputy Community Development Director Towne  
Deputy Public Works Director Spurgin  
Traffic Engineer Division Manager Helliwell  
Engineer Associate Kathy Lowry  
Associate Planner Austin  
Administrative Secretary Maguire

3. **PUBLIC COMMENTS:** (Closed Session Only) None

\*\*\*\*\*

Item 4 was heard out of order and moved to the end of the meeting.

\*\*\*\*\*

5. **CALL TO ORDER:** (Regular Meeting)
6. **PUBLIC COMMENTS:** None
7. **SPECIAL PRESENTATIONS:**

A. Conejo Open Space Foundation.

Julia Osborn, President of Conejo Open Space Foundation, made a PowerPoint presentation about the Conejo Open Space Foundation. She highlighted the Foundation's background, mission and the various events it supports.

8. **COMMITTEE REPORTS AND ANNOUNCEMENTS:**

Conejo Open Space Trails Advisory Committee (COSTAC) Reports.

- A. Spring Trail Work Day, March 22, 2008.

Burt Elliott, Thousand Oaks, COSCA volunteer, reported that the Spring Trail Work Day event went well and that volunteers repaired a section of the Los Robles Trail, restored a trailhead and cleaned and repaired areas of trail drainage. A slideshow of the event is available at [www.cosf.org](http://www.cosf.org).

- B. Trails Education Days, April 28 – May 2, 2008.

Elayne Haggan, Thousand Oaks, COSTAC member, stated that 17th Annual Trails Education Days were April 28 – May 2, 2008 for all 5th graders in the Conejo Valley Unified School District. The students watched a new video with information about trail safety, Native American traditions, the food chain and open space. The students also attended three workshops at Wildwood Park and were invited to enter an essay contest about their experiences which will be judged in late May with prizes awarded before the end of the school year.

**9. CONSENT CALENDAR:**

- A. Minutes of March 12, 2008 meeting.

Director Bill-de la Peña moved to approve minutes of March 12, 2008 Joint Special Meeting, Director Berger seconded the motion. Motion passed (3-0).

**10. NEW ITEMS:**

- A. Authorization for Board Secretary to Execute Memorandum of Understanding with Ventura County Resource Conservation District (VCRCD) for Calleguas Creek Arundo/Tamarisk Removal Program (CCARP).

Associate Planner Austin stated that the purpose of the CCARP is to facilitate integrated weed management. VCRCD will prepare and process environmental documents and permits for the removal of arundo and tamarisk in riparian corridors of the Calleguas Creek watershed. Executing the MOU will not create a financial obligation for COSCA or require active participation by COSCA staff in the projects. COSCA has worked to remove non-native, invasive plants from riparian areas in Calleguas Creek. If COSCA chooses to undertake additional arundo or tamarisk removal projects in the future, the 5-year blanket permits obtained for CCARP will allow COSCA to implement those projects more efficiently.

Director Bill-de la Peña moved to approve staff recommendation, Director Berger seconded the motion. Motion passed (3-0).

Speaker Cards: None  
Statement Cards: None

B. 2008 Conejo Open Space Trails Advisory Committee (COSTAC) Appointments.

Associate Planner Austin announced the nominated members and alternates for COSTAC as recommended by Nomination Subcommittee.

<u>Members:</u>		<u>Term:</u>
Ginny Bowers	Equestrian	2008-2011
Jack Dwyer	Biker	2008-2011
Steve Forman	Trail Runner/Hiker	2008-2011
Elayne Haggan	Hiker/Biker	2008-2011
Dana Ross	Hiker	2008-2011

<u>Alternates:</u>		<u>Term:</u>
Gale Hutchins	Equestrian/Hiker	2008-2009
Holly LaRue	Equestrian/Hiker	2008-2009

Director Berger moved to approve staff recommendation, Director Bill-de la Peña seconded the motion. Motion passed (3-0).

Speaker Cards: None  
Statement Cards: None

**11. STAFF REPORTS AND ANNOUNCEMENTS**

A. Proposed Willow Lane Bike Path (South Side of U.S. 101 from Rancho Road to Willow Lane).

Engineer Associate Lowry made a PowerPoint presentation giving an overview of a proposed bicycle path project that may cross COSCA-owned parcels in the Conejo Ridge Open Space. COSCA will be involved in reviewing open space issues associated with the proposed bike path throughout the planning process.

\*\*\*\*\*

Vice-Chair Jacobsen arrived at 7:26 PM

\*\*\*\*\*

B. COSCA Outreach Efforts: Arbor/Earth Day Celebration and SAGE Publications Earth Day Fair (verbal report).

Associate Planner Austin stated that COSCA had a booth displaying pelts and live animals for the April 19th Arbor/Earth Day Celebration. The COSCA booth was very popular and was a great way to get the word out about COSCA. Additionally, COSCA, COSTAC and COSF manned a table at the SAGE Publications Earth Day celebration on April 22nd to provide trail maps and answer questions about open space.

On Saturday, May 17th, COSTAC will do trailhead outreach at Los Robles Trailhead at the south end of Moorpark Road. There will be a table set up to hand out trail maps and answer questions about the open space.

**12. BOARDMEMBER COMMENTS AND REPORTS:**

Director Berger inquired about providing hotels with information about trails and recreational facilities that are available to hotel guests.

Associate Planner Austin said that COSCA does not formally disseminate such information, but that the Conejo Open Space Foundation or the Conejo Open Space Trails Advisory Committee may and that COSCA could certainly look into doing that.

Director Bill-de la Peña suggested that the City's Public Information Officer may be able to handle that request.

Assistant City Manager Pappas Díaz suggested that either the Public Information Officer or the Economic Development Manager could assist with the request if staff could give the information to the City Manager's Office.

- 4. REQUESTED CLOSED SESSION:** Park Room; Conference with Legal Counsel: Pending Litigation: *Kandel vs. City of Thousand Oaks*. Case No. SC041735, Court of Appeal Case No. B194356; Pursuant to Government Code Section 54956.9(a).

- 13. ADJOURNMENT:** Meeting was adjourned at 7:54 P.M. to 6:30 P.M., July 9, 2008, Civic Arts Plaza Board Room.

Submitted by:

Date:

---

Rorie Skei, Chairperson