

**CONEJO OPEN SPACE CONSERVATION AGENCY
BOARD OF DIRECTORS MEETING**

**January 14, 2009
Civic Arts Plaza Board Room
2100 Thousand Oaks Boulevard
Thousand Oaks, California**

SUMMARY MINUTES

1. **CALL TO ORDER AND FLAG SALUTE:** for Regular Meeting at 6:30 p.m.
2. **ROLL CALL:** Director Bill-de la Peña, Director Fox, Vice-Chairperson Jacobsen. Chairperson Skei was absent.

Also present were:

CRPD General Manager Friedl
Assistant City Manager Pappas Díaz
Assistant City Attorney Hehir
Deputy Community Development Director Towne
COSCA Manager Foord
Associate Planner Austin
Sr. Administrative Secretary Jansen

3. **PUBLIC COMMENTS:** Jim Assalley, Thousand Oaks.
4. **SPECIAL PRESENTATIONS:**

- A. "Distribution and Status of Mountain Lions Along the Urban Fringe of Los Angeles and Ventura Counties", Ray Sauvajot, Ph.D., National Park Service.

Ray Sauvajot, National Park Service, made a PowerPoint presentation about mountain lions. He provided an overview of National Park Service research on mountain lions in the Santa Monica Mountains and Simi Hills, including COSCA open space.

Speaker Cards: Steve Forman, Newbury Park.
Statement Cards: None

- B. Commendation in Honor of Julia Osborn.

Vice-Chairperson Jacobsen presented a commendation and a book to Julia Osborn in recognition of her 11 years of service on the Conejo Open Space Trails Advisory Committee.

5. **COMMITTEE REPORTS AND ANNOUNCEMENTS:** None

6. CONSENT CALENDAR:

- A. Minutes of November 12, 2008 meeting.

Director Fox moved to approve minutes of September 10, 2008, Director Bill-de la Peña seconded the motion. Motion passed (3-0).

7. NEW ITEMS:

- A. Election of Chair and Vice-Chair.

Director Bill-de la Peña moved to nominate Chair Skei for Chair, Director Fox seconded the motion. Motion passed (3-0).

Director Jacobsen moved to nominate Director Bill-de la Peña for Vice-Chair, Director Fox seconded the motion. Motion passed (3-0).

Speakers: None

Statements Cards: None

- B. Consideration of Resolution Formalizing the Conejo Open Space Trails Advisory Committee and Defining its Purpose, Structure, Procedures, and Policies.

Associate Planner Austin presented background information about the Conejo Open Space Trails Advisory Committee (COSTAC) and explained that City Clerk recommended that a resolution be adopted to formalize the establishment of COSTAC and define its purpose, structure, procedures and policies.

Director Fox moved to approve staff recommendation, Director Bill-de la Peña seconded the motion. Motion passed (3-0).

- C. Initiation of Update to Priority List of Areas for Potential Purchase as Open Space.

COSCA Manager Foord explained that the first Priority List of Areas for Potential Purchase was approved in 1996 and has been updated every four years. Because the current priority list was approved over four years ago, it is time to start the update process again and hold a public workshop at an upcoming Board of Directors meeting.

Director Fox moved to approve staff recommendation, Director Bill-de la Peña seconded the motion. Motion passed (3-0).

Speaker Cards: None

Statement Cards: None

8. STAFF REPORTS AND ANNOUNCEMENTS

- A. City Purchase of 8.7-Acre "Site I" Parcel (Located West of W. Potrero Road at Intersection with Via Acosta).

COSCA Manager Foord reported that the City successfully negotiated the purchase of the parcel known as "Site I," which was identified in the highest priority category for acquisition in COSCA's Priority List of Areas for Potential Purchase. It represents a key link in the ring of open space around the City.

- B. Status Report on COSCA's Good Neighbor Policy.

Associate Planner Austin explained that introductory letters and Good Neighbor Brochures were mailed to landowners abutting COSCA open space on January 7, 2009. Additional letters will soon be mailed to owners of parcels with identified open space encroachments to advise those owners of the encroachments and to request their removal. A new Pepperdine Law student recently began an externship that will focus on the implementation of COSCA's Good Neighbor Policy.

- C. Status Report on Olsen Channel Restoration Project.

COSCA Manager Foord explained that in May 2005 the COSCA Board approved a resolution supporting Mountains Recreation and Conservation Authority's (MRCA) application for funding to restore and revegetate the Olsen Channel along the North Fork of Conejo Creek. MRCA was not awarded the funds, but will resubmit this project for the next round of Proposition 84 Urban Streams Restoration Program grant funding. COSCA staff will prepare an updated resolution of support for the Board's consideration at the appropriate time.

- D. Conejo Open Space Conservation Agency Annual Financial Report for Fiscal Year 2007-2008.

COSCA Manager Foord reported that COSCA's Annual Financial Report for Fiscal Year 2007-2008 showed that COSCA's net assets exceeded its liabilities by \$66 million and its capital assets increased by \$2 million.

- E. 2009 CRPD Open Space Appreciation Hikes.

Associate Planner Austin noted that CRPD sponsors monthly Open Space Appreciation Hikes led by experienced hikers, including one of the COSTAC members, and pointed out that the next hike is Saturday, January 27, 2009.

9. BOARDMEMBER COMMENTS AND REPORTS:

Vice-chairperson Director Bill-de la Peña inquired about Boardmember Berger's replacement.

Boardmember Jacobsen explained that Boardmember Berger's replacement would be chosen at the next CRPD Board of Directors meeting.

10. **ADJOURNMENT:** Meeting was adjourned at 7:51 P.M. to 6:30 P.M., March 11, 2009, Civic Arts Plaza Board Room in memory of William F. Skei, the uncle of Chair Skei's husband.

Submitted by:

Date:

Rorie Skei, Chairperson