

**CONEJO OPEN SPACE CONSERVATION AGENCY
BOARD OF DIRECTORS MEETING**

May 12, 2010
Civic Arts Plaza Board Room
2100 Thousand Oaks Boulevard

SUMMARY MINUTES

1. **CALL TO ORDER AND FLAG SALUTE:** for Regular Meeting at 6:34 p.m.
2. **ROLL CALL:** Director Bill-de la Peña, Vice-Chair Gibson, Director Jacobsen, Director Fox, Chair Skei absent.

Also present were:

CRPD Parks & Planning Administrator Hare
Assistant City Manager Hong
Assistant City Attorney Hehir
COSCA Manager Foord
Associate Planner Austin
Administrative Clerk II Norman
Sr. Recording Secretary Vaudreuil

3. **PUBLIC COMMENTS:** None
4. **COMMITTEE REPORTS AND ANNOUNCEMENTS:**

Conejo Open Space Trails Advisory Committee (COSTAC) Reports

- A. Trails Education Days, April 26 – 30, 2010

Elayne Haggan, Thousand Oaks, COSTAC Trails Education Days Program Coordinator, reported eighty-six volunteers assisted with 2010 Trails Education Days. Fifty hike leaders conducted one-hour hikes for all CVUSD fifth graders, COSCA Park Rangers conducted "Ranger Careers" workshops, and Animal Actors of Hollywood presented live native animals.

- B. Spring Trail Work Day, March 27, 2010

Jerry Mitcham, Thousand Oaks, reported twenty-five volunteers made improvements to the Mountain Creek and Potrero Ridge trails in the Potrero Ridge Open Space.

5. **CONSENT CALENDAR:**
 - A. Minutes of January 13, 2010.

Director Jacobsen moved to approve minutes of January 13, 2010, Director Bill-de la Peña seconded the motion. Motion passed (4-0, Chair Skei absent).

6. NEW ITEMS:

- A. Authorization to Accept Transfer of 37 Open Space Parcels (843 acres) in Dos Vientos from City of Thousand Oaks and Various Developers.

COSCA Manager Foord presented a PowerPoint providing background information and the recommendation to accept transfer of 37 open space parcels in Dos Vientos from City of Thousand Oaks, Operating Engineers Pension Trust, Davidon Homes LP, and Greystone Homes, Inc. to COSCA, subject to completion of conditions of approval.

Director Bill-de la Peña moved to approve staff recommendation, Director Jacobsen seconded the motion. Motion passed (4-0, Chair Skei absent).

Speakers: None
Statements Cards: None

- B. Authorization to accept 0.49-Acre Parcel in Skyline Open Space from City of Thousand Oaks (located approximately 800 feet south of intersection of Willow Lane and Skyline Drive).

COSCA Manager Foord presented a PowerPoint providing background information and the recommendation to accept transfer of a 0.49-acre parcel in Skyline Open Space from the City of Thousand Oaks to COSCA.

Director Bill-de la Peña moved to approve staff recommendation, Director Fox seconded the motion. Motion passed (4-0, Chair Skei absent).

Speakers: None
Statements Cards: None

- C. Authorization to Accept 6' Wide Trail Easement to Provide Access to Skyline Open Space and 0.2 Acres in Fee Simple (Located Approximately 700 feet West of Intersection of Foothill Drive and Hampshire Road).

Associate Planner Austin gave a PowerPoint presentation providing background information and the recommendation to accept dedication of a 6' wide trail easement and 0.2 acres in fee simple in the Skyline Open Space from Ted and Pamela Sakaida.

Director Bill-de la Peña moved to approve staff recommendation, Director Fox seconded the motion. Motion passed (4-0, Chair Skei absent).

Speakers: None
Statements Cards: None

- D. Annexation of COSCA-Owned Portion of Rancho Potrero into City of Thousand Oaks and Conejo Recreation and Park District and Authorization to Accept 306 Acres of Open Space at Rancho Potrero from Mountains Recreation and Conservation Authority.

Vice-Chair Gibson noted a Supplemental Packet was submitted on this item.

COSCA Manager Foord gave a PowerPoint presentation providing background information and the recommendation that Resolution 2010-2 be adopted (provided in the Supplemental Packet), consenting to annexation of COSCA-owned portion of Rancho Potrero in to the City of Thousand Oaks and Conejo Recreation and Park District, authorizing Board Secretary to sign letter consenting to annexation, and authorizing Board Secretary to execute documents to transfer Rancho Potrero to COSCA from MRCA following annexation.

Director Bill-de la Peña moved to approve staff recommendation to authorize Board Secretary to sign letter consenting to annexation and execute all documents necessary to accept transfer of 306 acres of open space at Rancho Potrero from MRCA; and adopt a resolution confirming these approvals. Motion passed (4-0, Chair Skei absent).

Speakers: None
Statements Cards: None

- E. Resolution to Approve Application to California State Parks for Nature Education Facilities Program Funds for Improvements at Rancho Potrero.

Tom Hare, CRPD Parks & Planning Administrator presented a PowerPoint providing background information and recommendation to adopt resolution to approve COSCA's application to California State Parks for Proposition 84 Nature Education Facilities Program grant funds for the planned improvements at Rancho Potrero.

Director Bill-de la Peña moved to approve staff recommendation, Director Jacobsen seconded the motion. Motion passed (4-0, Chair Skei absent).

Speakers: None
Statements Cards: None

F. 2010 Conejo Open Space Trails Advisory Committee Appointments.

Associate Planner Austin noted thirteen applications were received and interviews were conducted.

Associate Planner Austin announced the nominated members and alternates for COSTAC as recommended by the Nomination Subcommittee:

<u>Members:</u>		<u>Term:</u>
Dennis Anderson	Hiker	2010-2013
Jason Johnson	Bicyclist	2010-2013
Mark Langton	Bicyclist	2010-2013
William Ruch	Hiker/Geocacher	2010-2013

<u>Alternates:</u>		<u>Term:</u>
Jim Assalley	Hiker/Bicyclist	2010-2011
Danny DeBeikes	Hiker/Runner	2010-2011
Mike Gittleman	Hiker	2010-2011
Lloyd Wertheimer	Hiker/Bicyclist	2010-2011

Director Fox moved to approve staff recommendation, Director Bill-de la Peña seconded the motion. Motion passed (4-0, Chair Skei absent).

Speakers: Mark Langton, Newbury Park
Statements Cards: None

7. **STAFF REPORTS AND ANNOUNCEMENTS:**

A. Status Report on Glider Hill Trail

COSCA Manager Foord gave a PowerPoint presentation reporting that in February the COSCA Rangers completed an official trail on Glider Hill. The trail has been adopted by a local resident, and illegal off-road vehicular use has been curtailed.

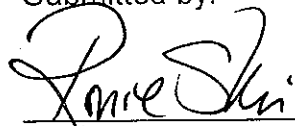
B. COSCA Outreach Event: Arbor/Earth Day, April 24, 2010

Associate Planner Austin reported that COSCA, COSTAC, and COSF hosted booths at Arbor/Earth Day at Conejo Creek North Park on Saturday, April 24. The event was well attended with over 6,000 visitors.

8. **BOARDMEMBER COMMENTS:** None

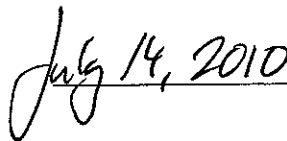
9. **ADJOURNMENT:** Meeting was adjourned at 7:24 P.M. to 6:30 P.M., July 14, 2010, Civic Arts Plaza Board Room.

Submitted by:



Rorle Skei, Chairperson

Date:



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